

Hospice of the Piedmont | Hospice of Randolph

Job Title: Auxiliary Chaplain Volunteer	Job Code: N/A
Department: Volunteer	Supervisor: Volunteer Coordinator/Hospice Chaplain
Revision Date: 7/19, 1/21	Fair Labor Standards Act (FLSA):

Volunteer Agreement

I attest that I meet the qualifications as outlined in the General Qualifications and Patient/Family Volunteer Qualifications of Hospice of the Piedmont, Inc. and have completed volunteer training. I will make a minimum one-year commitment to the agency as an Auxiliary Chaplain Volunteer.

Essential Job Functions

- Provide supportive presence to assigned patients and families.
- Attend/complete continuing education programs and volunteer events on a regular basis as required.
- Assist the Hospice Chaplain/s in providing spiritual support to patients and families at Hospice Home at High Point/ Randolph Hospice House.
- Document all activity and time involved.
- Documentation of contacts will be given to the volunteer coordinator and staff chaplain for review in a timely manner and will be added to the patient medical record.
- Report relevant information to the Volunteer Coordinator or the Hospice Chaplain to be shared at interdisciplinary team meetings

Other

- I will work with the volunteer coordinator to be adequately prepared for any assignment given.
- I will communicate with him/her, (and/or other agency staff as indicated), on a regular basis, to maintain, and ensure quality and completeness in any assigned task.
- I will update him/her regarding any changes in my availability.
- I will participate in competency assessments and performance evaluations as outlined in the Volunteer Policy.
- I accept the agency's right to counsel me or possibly dismiss me from the program due to poor attendance and/or poor performance.

NOTE: This job description is not intended to be all-inclusive. Volunteers may perform other related duties as negotiated to meet the ongoing needs of the organization.